



APPLICATION FOR RESERVATION OF LEGAL ENTITY NAME

Base Filing fee: \$20.00 + \$20.00 for manual processing (form must be typed).

Please note: It is not necessary to apply for a name reservation if articles of incorporation, organization or other business entity formation are being concurrently filed.

Pursuant to Idaho Code § 30-1-402 and 53-603, the undersigned applies for reservation of the following name for a period of four months:

_____ (please type the full entity name including Inc., LLC, etc.)

Dated: _____
(mm/dd/yyyy)

Reserved by:

Name of applicant

Street or PO Box

City, State, Zip Code

Signature of applicant or, if applicant is a corporation, of officer or agent

Name

Capacity

Secretary of State use only



INSTRUCTIONS

Provide contact information where you can be reached:

Phone Number

Email Address

It is not necessary to apply for a name reservation if articles of incorporation, organization or other business entity formation are concurrently being filed.

1. Enter the name of the company you would like to reserve for a 4 month period. A name can only be reserved for the name of a corporation or limited liability company.
2. Enter the name and address of the person or company who is applying to reserve the name.
3. The document must be signed by the applicant, or if the applicant is another legal entity, by an officer or agent of the company. Please identify the signer by typing his/her name below the signature and indicating in what capacity they are signing.

Enclose the appropriate fee (make checks payable to Idaho Secretary of State):

- a. The fee is \$40.00 (includes additional \$20.00 for a non-electronic form for manual entry).
- b. If expedited service is requested, add an additional \$40.00 to the filing fee.
- c. If 'same day' service is requested, add \$100.00 to the filing fee.

Pursuant to Idaho Code § 67-910(6), the Secretary of State's office may delete a business entity filing from the database if payment for the filing is not completed.

Mail or deliver to: Office of the Secretary of State
450 N 4th Street
PO Box 83720
Boise, ID 83720-0080

If you have any questions or need help, call the Secretary of State's office at (208) 334-2301.